



EXECUTIVE OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Telegraphic Address
Telephone: +254-20-2227436
When replying please quote

STATE HOUSE
P.O. Box 40530-00100
Nairobi, Kenya

Ref. No. **OP/CAB.1.41**
and date

.....**21st May**..., 20..**25**....

All Principal Secretaries/Accounting Officers
The Comptroller of State House
The Auditor General
The Controller of Budget
The Clerk, National Assembly
The Clerk, Senate
The Chief Registrar, Judiciary
All Chief Executive Officers, Parastatal and State Corporations
All Chief Executive Officers, Independent Offices and Commissions
All Secretaries, County Public Service Boards

**PREPARATION OF THE 12TH ANNUAL PRESIDENT'S REPORT ON
NATIONAL VALUES AND PRINCIPLES OF GOVERNANCE, 2024/2025**

Article 132 (1) (i) of the Constitution requires H.E the President to report once a year in an address to the nation on all the measures taken and the progress achieved in the realization of the National Values and Principles of Governance outlined in **Article 10**. Preparation of the 12th Annual President's Report on National Values and Principles of Governance, 2024/2025 will commence in **July 2025**.

In view of the above and in order to provide adequate time for collation and analysis of the various reports from Ministries, Counties, Departments and Agencies (MCDAs) and other public institutions and preparation of the final report, you are required to submit your respective reports in both hard and soft copy

(word format – font size '12' Times New Romans) to the Secretary, National Cohesion and Values on or before 21st July, 2025.

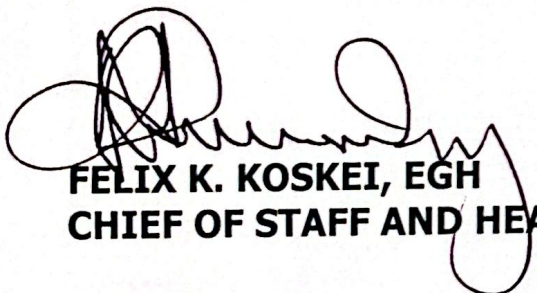
A copy of the reporting template can be downloaded from the website of the Directorate of National Cohesion and Values (www.cohesionandvalues.go.ke) and soft copies of the reports should be sent to the E-mail addresses provided below.

The report should cover the period from 1st July, 2024 to 30th June 2025 and must be signed by the Accounting Officer or the Chief Executive Officer (CEO).

Ensure compliance to this circular and liaise with the Secretary, National Cohesion and Values on the following contacts for follow up and any other relevant information.

Email(s): nationalvalues2017@gmail.com and
Nationalvalues2017@headofpublicservice.go.ke

Telephone No. 0721218823 – Mr. Josiah Musili
Extelcom House, 10th Floor.



FELIX K. KOSKEI, EGH

CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Copy to: All Cabinet Secretaries

Mr. Arthur Osiya, CBS

Principal Administrative Secretary
Executive Office of the President
Harambee House
NAIROBI

Mr. Josiah K. Musili, EBS

Secretary, National Cohesion and Values
Extelcom House
Haile Selassie Avenue
NAIROBI